

## How to install catalog (Cat) files in Planit Fusion Live

## **Planit Fusion Live**

Log into the program, when the Lookup Customer screen appears click Cancel.

Next click on Tools and Catalog Setup

Click the Install button

Next click on the Local Catalogs Folder

Locate the catalog (cat) file in the list and double click on it. This will install the catalog.

Next you will want to create a group or add that catalog to a group.

Still on the Catalog Setup screen click on Manage Groups.

The next screen will show you 3 fields. The top field shows the existing group names. If the catalog is to be added to any existing group, click on the group name to highlight it.

Next look at the lower left of screen find the catalog and put a check mark beside of it.

You will also want to add the Advanced Graphics catalog to this group.

If it requires a New group click the New button on the top right, type in the group name (can be the catalog name) and click ok. Next make sure that group name is highlighted then, checkmark the main catalog for that group and Advanced Graphics. You can add any catalog you wish to this group.

When you are finished click OK this will take you back to the Catalog Setup screen click Ok on this as well.

Note you may have a prompt box stating (Not all catalogs have been allocated a supplier) this is fine just click on Ok.

Now the catalog is installed and ready to use.